



## GOALS

Freelance Illustrator, Graphic Designer

## EDUCATION

**Graduated May 06** • from Pratt Institute, Brooklyn, NY

- BFA in Communications Design. Majored in Illustration, minored in Art History
- GPA 3.544, Graduated with Honors

## WORK EXPERIENCE

**Summer 06 — Winter 10** • Administrative Assistant to Richard Solomon, Artists Rep (New York)

- Project Management : Marketing
- Creating press releases
- Maintaining online blog
- Graphic design, coding, and list maintenance for marketing emails to the creative community, sometimes under the management of a head graphic designer
- Creation of powerpoint presentations
- Presentations made on professional go-sees
- Collection and maintenance of Richard Solomon's digital image archives
- Working with clients to fill requests regarding digital files, commission requests, estimates, and various communications
- Day-to-day time management for Richard Solomon as personal assistant

**Summers 03, 04, 05** • Program Design and Prop Management for Empire Lyric Players (Denver)

- Program Design
- Communication with printers
- Prop creation, including signage
- On-site backstage management including time-sensitive work and good communication with a crew

## SKILLS

- Trained at a college level in the workings of Adobe Photoshop, Illustrator and InDesign. Further equipped with a working knowledge of Adobe ImageReady, Dreamweaver, and Macromedia Flash, and competent in web design.
- Performs equally well in a Mac or PC-oriented environment.

## OTHER ACTIVITIES

- Secretary and Founding Member of the Pratt Student Sustainability Committee